

Exposure Basketball Team/Club Registration How To:



- 1) Click link below to visit registration page
- 2) Click **REGISTER** or **SIGN UP** to create a new account as a club director or coach
- 3) Fill out each blank space to reflect correct information on your club or team
- 4) Once completely filled out, click REGISTER
- 5) Please check your email you provided for login
- 6) Click on **VERIFY ACCOUNT**, link takes directly to our winter basketball league registration
- 7) Under the Registration tab, Choose league info needed to complete entry per team
 - a. **Division**
 - i. 3rd Grade Boys – High Competitive
 - ii. 3rd Grade Boys – Low Competitive
 - iii. 3rd Grade Boys – Recreational
 - iv. 8th Grade Boys
 - v. These different categories will reflect which division your team will properly be placed for the league season
 - b. **Season Division**: Division you want your league team to play in
 - c. **Team Name**: Please make sure each team is properly named
 - i. If you have multiple teams in one division, you must add your coaches last name after your team name example: (Monroe Gold: Smith)
 - d. **Season**: Leave area blank
 - e. **Gender**: Select Male or Female
 - f. **City, State, Postal Code**: Please fill out your info
 - g. **Website, Twitter, Facebook, Instagram, Logo**: All Optional
 - h. **Comments Box**: Please type any special note you need
 - i. Practice Times and Days include
 - ii. Special requests can be entered as well
 - iii. Any other note you need for the director to view
 - i. **Scheduling Requests**: Select ADD after each request per team
 - i. Restriction: Team = Don't schedule same time as certain team
 - ii. Restriction: Match Up = Don't schedule against certain teams
 - iii. Restriction: Date/Time = Don't Schedule team at a specific time or date
 - j. **Additional Information**: Required
 - i. Coach Name:
 - ii. Coach Email:
 - iii. Coach Cell Number:
 - k. **Payment**: Required by all teams, teams cannot enter league without payment
 - i. Select From the (2) Options listed
 1. League + Practice = \$650
 2. League Only = \$395
 3. Only 3-6th grade has practice option
 4. 7-HS grade levels will only have league only option available at \$395 per team. No practice will be given to 7-HS grade levels
 - a. Note there will be a 3% convenience fee for all transactions
 - ii. Enter your CC info
 - l. **Finalize**
 - i. Accept Terms With Click
 - ii. Type Your Name as listed on your Account
- 8) Once complete with registration, please continue to register your additional teams that you need.
- 9) **Team Rosters** will be due before your first game, to folder in office. Roster can be found on kingdom website

*If you have any questions: please call our office during business hours – Monday – Friday (9am – 5pm)
Kingdom Sports Center- 937-746-3370*